

MAUREEN SHIREMAN LITERACY GRANT

Grant Guidelines

1. ELIGIBLE APPLICANTS

Educators or staff employed by the Fayetteville School District, student groups, parent groups, or 501c3 organizations in partnership with an educator can apply for a grant.

2. FUNDING PRIORITIES

Projects with the most significant consideration should support school, class or library projects that promote literacy-rich experiences for Fayetteville Public School students Pre-K through 12th grade.

Grant funds may be used for, but are not limited to, reading comprehension programs, biliteracy and literacy, instruction for students with disabilities, books, in classroom libraries, bookmobiles, consumable materials, audiovisual materials, and conference or in District workshop expenses.

3. INELIGIBLE PROJECTS

- Projects completed or currently covered under district/school/building/department budgets
- Furniture (desks, chairs, etc.), capital costs for building and construction, or basic infrastructure costs
- FPS conference sports programs

4. AMOUNT TO AWARD

Request amount from \$250 to \$20,000

5. IMPORTANT DATES

March 4, 2024

Application Opens

April 1, 2024

Application Deadline (by midnight)

Mid April 2024

Grant Announcement (tentative)

6. SUBMITTING YOUR APPLICATION

Application submission is a **two-part process**. This process ensures that the proposed project is consistent with the Fayetteville School District's goals and that the grant proposal will not interfere with the established curriculum, budget, or policies of the Fayetteville School District.

Applicants:

1. Download and complete the Supervisor Approval Form that is location on the FPEF website
 - Supervisor must be aware of the proposed project and sign off on the form
2. Access the FPEF grant online application on the FPEF website to create a grant account.
 - If you are a previous applicant, you may use your existing log-in information.
 - If you do not recall your password, reset your password, and you'll be able to access your account
3. Once the account is open you can begin your application while waiting for your Supervisor Approval Form, but it is required to submit your application.
4. You may log in and out to make changes as necessary.
 - Log in and click the EDIT button (top right of screen) to make changes to your proposal.
 - Click the SAVE button to save updates.
5. When the application is complete, click the SUBMIT button. Once the grant is submitted, the

applicant cannot make further changes or edits.

6. Applicants will receive an automated notification that their application was submitted successfully. Please contact the Foundation if you do not get an email notification.

7. GRANT CONTENT

1. Section 1

- Contact Info
- School
- Number of Years Teaching

2. Section 2

- Grant Title
- Abstract
- Grade Level
- Number of Students Being Served

3. Section 3

- Literacy Project Need
- Literacy Project Proposal
- Goals and/or Outcomes
- Activities and Timeline

4. Section 4

- Budget

5. Section 5

- Supervisal Approval Form

8. GRANTEE REQUIREMENTS

- If awarded, recipients are required to attend a brief training that outlines the reporting requirements and other accounting guidelines for the grant budget. At the meeting, you will receive a grant agreement to receive funding. This meeting is mandatory.

9. PUBLICITY

- FPEF requires grantees to promote their projects.
 - FPEF may request grantees to participate in videos, press events, and/or other projects to promote and showcase the supported Fayetteville Public Education Foundation award.