

## Mary Lou Miller Scholarship Guidelines

### Objectives

The Mary Lou Miller Scholarship is intended for students currently enrolled at Fayetteville High School, Fayetteville Virtual Academy, or ALLPS who plan to attend a 2 or 4 year institution, vocational college, and/or certification programs.

### Eligible Applicants

The eligibility guidelines for the scholarship are determined by the selection committee, and may include criteria such as:

- Deserving Fayetteville High School, Fayetteville Virtual Academy, or ALLPS student
- Demonstrated community involvement, personal and/or academic growth, job and work experience
- Plans to attend a 2 or 4 year institution, vocational college, and/or certification programs

### Available Funds

- The Foundation may or may not award a scholarship in any given year
- Funding may range up to \$5,000
- Mary Lou Miller Scholarship may award multiple recipients
- Scholarship funds may be used to pay for student educational costs, including tuition, fees, books, equipment

### Important Dates

- Scholarships Release/Open: February 1
- Scholarship Deadline: March 15
- Award Announcement: April

### Submitting Your Application

- **Login and edits:** Log in and create an account to begin your application. Once you access the application, changes and edits can be made. To unlock your application and make changes, log in and click the EDIT button (top right of screen) and you make revisions or additions. Click the SAVE button to save updates.
- **Transcripts:** You will be asked to upload your most recent High School transcript (does not have to be an official copy)
- **Letters of recommendation:** In the application you will be asked to provide the correct contact information, including a valid email, for your teacher(s) providing your letter(s) of recommendation.
  - Once this is completed, you will submit the form. You will see a pop-up confirmation that the recommendation form has been submitted. You will also get a pop-up asking if you are ready to submit your entire application or save changes. If your application is incomplete, simply click SAVE MY WORK.
  - An email will be sent to your contact/teacher. They will complete an online form which is your letter of recommendation.
  - You will not be able to submit your scholarship application until the letter(s) of recommendation are filled out by the teacher. You may continue working on your application while waiting for the letter of recommendation to be submitted.
  - Once the contact/teacher has submitted your letter of recommendation to the Foundation, your application will move from PENDING to RECEIVED and you can submit your application when ready.
- **Submission:** When complete, YOU MUST click SUBMIT on the last page. You will get a notification that your application is complete. Applications needing more attention will receive an email or text notifying of an incomplete application.

### The application includes the following questions:

1. Education Data

- Grade Point Average, ACT Score and/or SAT Score, transcript
2. Activities and Service
- Awards or activities, list of school clubs or organization involvement, extra- curricular/ out of school activities/organizations, and job/ work experience
3. College Expenses
- Tuition, room and board, books and other expenses
4. Financial Information
- Additional resources available, list of other scholarships applied, Federal/State agency grants or loans, and siblings/ parents who are attending college
5. Future Plans
- Brief description of plans following graduation from high school
6. Personal Narrative
- Describe who or what experience was the biggest influence on your decision to Continue your post high school education

**Review Process:**

A committee from the Fayetteville Public Education Foundation Board of Directors reviews and awards scholarships based on the Policies and Procedures of the Fayetteville Public Education Foundation.

- Applications are vetted for compliance.
- Applications are ranked by a point system; those with the highest scores will be reviewed for funding.
- Awarded applicants are notified by email and mail.

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