

James Blake Croxdale Writing Award
Scholarship Guidelines

Objective

A creative writing scholarship intended for students currently enrolled at Fayetteville High School who plan to attend the University of Arkansas or an institute of Higher Education.

Eligible Applicants

The eligibility guidelines for the scholarship may be determined by the selection committee, and may include criteria such as:

- Deserving Fayetteville High School student
- Academic excellence (3.5 or higher)
- Strength as a writer as demonstrated in writing sample
- Demonstrated interest or studies in English, Creative Writing or Journalism
- Plans to attend the University of Arkansas or an institute of Higher Education
- Financial need not applicable

Available Funds

- The Foundation may or may not award a scholarship in any given year.
- Funding may range from \$1650 up to \$3300
- James Blake Croxdale Writing Award may award multiple recipients

Use of Award

- Scholarship funds may be used to pay for student educational costs, including tuition, fees, and books.
- Scholarship funds are payable with proof of college enrollment. The Fayetteville Public Education Foundation will issue payment to that institution once enrollment is confirmed.

Important Dates

- Scholarships Release/Open: February 1
- Scholarship Deadline: March 15
- Award Announcement: April

Submitting Your Application

- **Login and edits:** Log in and create an account to begin your application. Once you access the application, changes and edits can be made. To unlock your application and make changes, log in and click the EDIT button (top right of screen) and you make revisions or additions. Click the SAVE button to save updates.
- **Transcripts:** In the application you will be prompted to provide your student ID number which will act as approval for the Foundation to gain access to your transcript. Once the Foundation has your transcript, we will upload it to your application. You need not take any further action to provide your transcript.
- **Letters of recommendation:** In the application you will be asked to provide the correct contact information, including a valid email, for your teacher(s) providing your letter(s) of recommendation.
 - Once this is completed, you will submit the form. You will see a pop-up confirmation that the recommendation form has been submitted. You will also get a pop-up asking if you are ready to submit your entire application or save changes. If your application is incomplete, simply click SAVE MY WORK.
 - An email will be sent to your contact/teacher. They will complete an online form which is your letter of recommendation.
 - You will not be able to submit your scholarship application until the letter(s) of recommendation are filled out by the teacher. You may continue working on your application while waiting for the letter of recommendation to be submitted.
 - Once the contact/teacher has submitted your letter of recommendation to the Foundation, your application will move from PENDING to RECEIVED and you can submit your application when ready.

- **Submission:** When complete, YOU MUST click SUBMIT on the last page. You will get a notification that your application is complete. Applications needing more attention will receive an email or text notifying of an incomplete application.

The application includes the following questions:

1. Academic Data
 - Grade Point Average, ACT Score and/or SAT Score, transcript
2. Activities and Service
 - Awards or activities associated with English, Creative Writing or Journalism, community service, list of school clubs or organizational involvement , extra-curricular/ out of school activities/organizations, job/ work experience
3. Future Plans
 - Brief description of plans following graduation from high school.
4. Writing Sample
 - An original written fictional or non-fictional short story or essay. This piece should demonstrate the applicant's creative writing talent.

Review Process:

A committee from the Fayetteville Public Education Foundation Board of Directors reviews and awards scholarships based on the Policies and Procedures of the Fayetteville Public Education Foundation.

- Applications are vetted for compliance.
- Applications are ranked by a point system; those with the highest scores will be reviewed for funding.
- Awarded applicants are notified by email and mail.

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