

## 2022 Grant Guidelines

Fayetteville Public Education Foundation may amend guidelines and funding priorities between grant cycles. Please read the guidelines carefully to ensure your project meets the Fayetteville Public Education Foundation's scope, mission, and funding priorities.

### 1. **MISSION**

The Fayetteville Public Education Foundation provides our students with extraordinary educational opportunities by fostering strategic partnerships and investing in innovative programs championed by our educators.

### 2. **FAYETTEVILLE PUBLIC EDUCATION FOUNDATION FUNDING**

The Fayetteville Public Education Foundation will fund high-impact projects that demonstrate **innovative, pioneering, and transformative** benefits for Fayetteville students.

### 3. **ELIGIBLE APPLICANTS**

Any educator or staff employed by the Fayetteville School District or any student or parent group in partnership with an educator can apply for a grant. In addition, nonprofit organizations engaged in collaborative projects serving FPS students may also apply.

### 4. **INELIGIBLE PROJECTS**

- Projects completed or currently covered under district/school/building/department budgets
- Fundraising
- Direct donations or grants to individuals
- Furniture (desks, chairs, etc.) **unless** it can be demonstrated that such expenditures are outside of building budget
- Conference sports programs

### 5. **FUNDING PRIORITIES**

FPEF funds projects and activities that go beyond the normal classroom experience. Projects with the most significant consideration for funding should meet at least ONE of the following priorities:

- Be original, pioneering, and demonstrate educational innovation
- Academically enhance the students' experience in education
- Accelerate education equity
- Are not supported through standard school budgets

### 6. **PROJECT INFORMATION**

#### **Required –You will be asked to identify your area of interest in the application**

- Areas of interest include English, Math, Social Studies, PE, Science, Communications, Health, Economics, Fine Arts, or Other.

#### **Optional**

- Target Population: Applicants may list any student groups or specific areas in education that they hope to reach through their proposal (e.g., at-risk, SPED, emerging leaders).

**Designated funding areas**

Agriculture  
Authentic Experiences  
Economics  
History  
Pre-K or Early Education  
Math  
Science  
Study Abroad or World Languages  
Culture of Fayetteville, NWA and/or the State of Arkansas  
Programs that address equity-achievement and opportunity  
Communications (debate, forensics, speech)  
Physical Education  
Health & Fitness PreK-6th grade

At-Risk Students  
Biological Sciences  
Engineering  
IT/Technology  
Programs that Address Student Diversity  
Music/Arts  
Sports Medicine  
Vo-Tech/Career Education  
Programs that Engage Students in Pre-Education Studies  
Libraries  
Real-Life Applications  
English  
Creative Writing

**Specialized funding areas**

Special Education  
FHS Band  
Gifted and Talented

FHS AP Math  
Connotations Literary Magazine  
FHS Theatre

**7. AVAILABLE FUNDS**

- Generally, grants are awarded for one grant cycle. If funding is necessary for multi-year or multi-cycle programs, the applicant must provide a plan for sustaining the project beyond the grant cycle.
- Grants are awarded twice a year: once in the fall and once in the spring
- You may apply for both the Pendergraft Grant and a Standard Grant in one grant cycle. However, these applications MUST be separate projects and CANNOT supplement one another.

**Standard grant Request amount – up to \$10,000**

Standard grants are implemented during the semester in which they are awarded.

**Pendergraft Grant Request amount – \$10,000 to \$25,000**

- Pendergraft Grants can be implemented over 12 months.
- Pendergraft activities must serve one of the following: the District, a school or group of schools, a department, a whole grade, or multiple grades.
- 1 to 2 projects funded per year
- The Pendergraft Grant is a highly competitive application. Applications must include projects that reach a wider number of students.

**8. IMPORTANT DATES:**

**Spring 2022**

October 5, 2021	Application Opens
November 1, 2021	Application Deadline (by midnight)
November 29, 2021	Grant Announcement (tentative)

**9. SUBMITTING YOUR APPLICATION**

Application submission is a **two-part process**. This process ensures that the proposed project is consistent with the Fayetteville School District's goals and that the grant proposal will not interfere with the established curriculum, budget, or policies of the Fayetteville School District.

### **Applicants:**

1. Download and complete the Supervisor Approval Form that is location on the FPEF website
  - Supervisor must be aware of the proposed project and sign off on the form
2. Access the FPEF grant online application on the FPEF website to create a grant account.
  - If you are a previous applicant, you may use your existing log-in information.
  - If you do not recall your password, reset your password, and you'll be able to access your account
3. Once the account is open you can begin your application while waiting for your Supervisor Approval Form, but it is required to submit your application.
4. You may log in and out to make changes as necessary.
  - Log in and click the EDIT button (top right of screen) to make changes to your proposal.
  - Click the SAVE button to save updates.
5. When the application is complete, click the SUBMIT button. Once the grant is submitted, the applicant cannot make further changes or edits.
6. Applicants will receive an automated notification that their application was submitted successfully. Please contact the Foundation if you do not get an email notification.

## **10. REVIEW PROCESS**

1. A committee from the Fayetteville Public Education Foundation Board of Directors reviews and awards grants based on the Fayetteville Public Education Foundation's policies and procedures. Applications are vetted for technical compliance and eligibility before they are submitted to the committee for review.
2. All submitted applications will be sent to Fayetteville Public Schools to review that the grant proposal to ensure that they will not interfere with the established curriculum, budget, or policies of the Fayetteville School District.
3. If your application does not meet the above criteria, you will receive a prompt notification and re-submit an application based on the recommendations.
4. A point system ranks applications; those with the highest scores will be considered for funding.

### Grant content:

1. **Applicant Information**
  2. **Project Information:** Brief project summary (15 points)
  3. **Recognition**
  4. **Project:** The demonstrated need for the proposed project (40 points)
  5. **Budget:** Line- item budget for the project (20 points)
  6. **Overall Quality:** (25 points)
    - 1-25 How well did the applicant demonstrate at least one FPEF funding priorities?
      - Be original, pioneering, and demonstrate educational innovation
      - Academically enhance the students' experience in education
      - Accelerate education equity
      - Are not supported through standard school budgets
- Applicants are notified by email and mail regarding award status.
  - Applications that scored high but were not funded- will be kept on file for one cycle/year. The Foundation may seek to find outside sources to support the proposal.
  - If you are not funded during a grant cycle, we encourage you to re-submit your application in the next grant cycle for consideration.

## **11. GRANTEE REQUIREMENTS**

- If awarded, recipients are required to attend a brief training that outlines the reporting requirements and other accounting guidelines for the grant budget. At the meeting, you will receive a grant agreement to receive funding. This meeting is mandatory.

**12. PUBLICITY**

- FPEF requires grantees to promote their projects.
- FPEF may request grantees to participate in videos, press events, and/or other projects to promote and showcase the supported Fayetteville Public Education Foundation award.