2019 FPEF Spring Grant

Deadline: January 14 2019 at 11:59 PM CST (Midnight)

Pre-Qualification

Pre-Qual

Date *

Clear

Name *

Cell Phone Number *

Email *

Personal Mailing Address *

Please indicate which grant you are applying for.   Include street, city, state, and zip code.

Standard Grant –Grants up to $10,000. Projects must occur during the semester awarded.

Pendergraft Grant –Ranging from $10,000 to $25,000 for activities that serve one of the following: the District, a school or group of schools, a department, a whole grade or multiple grades. Projects must occur within 12 months.
*

- ○ Pendergraft
- ○ Standard

Project Title *

Your project title should be descriptive but concise and brief.
Max Number of Words: 10

Are you an Employee of the Fayetteville Public School District? *

     ○ Yes
     ○ No

Does your request include support for personnel cost? *

     ○ No
     ○ Yes

Does your request involve capital improvements, repairs, or modifications to indoor or outdoor spaces? *

     ○ No
     ○ Yes

Does your request include support for Professional Development? *

     ○ No
     ○ Yes

Project

Project Information

Select all the schools served by this project. *

☐ Adult & Community Education Center
☐ ALLPS
☐ Asbell
☐ Butterfield Trail
☐ Fayetteville High School
☐ Fayetteville Virtual Academy
☐ Happy Hallow
☐ Holcomb
☐ Holt
☐ Leverett
☐ McNair
☐ Owl Creek
☐ Ramay
☐ Root
☐ Vandergriff
☐ Washington
☐ Woodland

Select all grade levels served by this project. *

- ☐ Pre-K
- ☐ K
- ☐ 1
- ☐ 2
- ☐ 3
- ☐ 4
- ☐ 5
- ☐ 6
- ☐ 7
- ☐ 8
- ☐ 9
- ☐ 10
- ☐ 11
- ☐ 12
- ☐ Adult Ed.

Number of Students Served *

Provide a succinct abstract that can be used to describe your project. Please use the 5 areas listed below in the order they are listed to develop your statement:
1) grant title 2) number of students served 3) grade(s) 4) school to be served 5) description of project 5) outcome/impact of the funded project.

Your summary will be used in publications and communication with the public. It is important that the statement is clear and concise.

Example: The Better Readers Project (title) will serve 500 (#) students in the 3rd grade (grade) at Best Elementary (school). The project will provide students who are reading below grade-level with supplemental reading materials, (description) enabling them to read on grade-level by the completion of 3rd grade (outcome). *

Max Number of Words: 50

Indicate the education subject area in which your project fall under. *

Designated Funds:

The Fayetteville Public Education Foundation's endowment is made up of funds, some of which are designated for a specific purpose, program or department per the wishes of the donor. FPEF honors each Designation Area in our grant distribution.

To explore the designation areas to see if your project is eligible please visit our website.

Applicants are encouraged to review the below list of designated areas. If your project falls under one or two of the designated funds, please click the applicable area.

Designation Area 1 (optional)

A majority of the endowment's support is unrestricted, enabling grant applicants to dream big and seek support for innovative and pioneering programs.

However, some of the funds are designated for a specific purpose, program or department per the wishes of the donor.

Designation Area 2 (optional)

[▼]

A majority of the endowment's support is unrestricted, enabling grant applicants to dream big and seek support for innovative and pioneering programs.

However, some of the funds are designated for a specific purpose, program or department per the wishes of the donor.

Please list student groups or specific areas in education that you hope to reach through your proposal. For example: at-risk, SPED, emerging leaders. (optional)

Max Number of Words: 20

Recognition (5 points)

If awarded, please describe the ways the Fayetteville Public Education Foundation's contribution will be recognized to parents and the community of Fayetteville. *

Promoting the work you are doing and the fact that FPEF is supporting this project is important. We expect those who receive grants to be taking photos and posting information through social media channels on a frequent basis. We are also interested in seeing your efforts to communicate with parents and the Fayetteville community through newsletters, emails, and events.

Max Number of Words: 100

Need (15 points)

Need/Problem: Demonstrating a need for the proposed project   **Evaluator**

What need, problem, gap or opportunity was identified that will be addressed through this grant? *

This should not be a description of your project. But a clear documentation of the problem you are going to address through your project.

Max Number of Words: 100

Comments:

Evaluator

Program Description (25 points)

Program Description: Response to need and comprehensive project description.

Evaluator

Provide a description of the proposed project and how the project will address the above identified need.

Please include activities or steps for implementation. *

This is a comprehensive expansion of your project summary.

Max Number of Words: 300

Have you received previous funding from the Fayetteville Public Education Foundation for this proposed project in the last twelve months or are you augmenting a current project being funded by FPEF? *

     ○ Yes

     ○ No

What were the outcomes of your previously FPEF funded project?

Please put this in a list, bullets, or number these.
Max Number of Words: 50

Describe the future of this program and how will you support it beyond the grant.

Max Number of Words: 50

Grant Reviewers: Below are things to consider while evaluating the Program Description section.

- Does the project respond to the unmet need/problem?
- Does the project academically enrich the students' experience in education?
- Is the project original, pioneering, innovative? Does it go beyond the normal classroom experience?
-Is this a program that will require on-going funding? If so, did the applicant describe a plan for sustainability?

In regard to applications involving Professional Development, Personnel, Capital Improvement, or Non-profits agreement please review the attached form.

Evaluator

Comments

Evaluator

For applicants that were asked to submit an FPS Partnership agreement form as part of the prequalification, please upload the signed PDF here.

Select File   Choose File   No file selected

Maximum File Size: 10MB
No file attached

For applicants that were asked to submit a supervisor approval form as part of the prequalification, please upload the signed PDF here.

Select File Choose File   No file selected
Maximum File Size: 10MB
No file attached

Impact and Evaluation (10 points)

Impact and Evaluation: Demonstrating effectiveness and an evaluation to measure effectiveness.	**Evaluator**

Please describe how your project will benefit students in the way of enhancing quality education and/or improving student achievement? Include how you will evaluate this project. (i.e. instrument, survey, testing, etc.) *

Max Number of Words: 150

Grant Reviewers: Below are things to consider when evaluating the Impact and Evaluation section.	**Evaluator**

A good project will have an on-going and final evaluation that will demonstrate that the project addressed the unmet need or problem.
- Does the project improve outcomes for student learning and/or behaviors?
- How many students will be impacted and/or is it cost effective for the number of students reached?
- Are there strategies employed that help achieve the stated outcomes?
- Does the applicant demonstrate a system to monitor and evaluate the progress of the project?
- Does the evaluation provide a quantifiable level of success?

Comments   **Evaluator**

Budget

Budget Details (15 points)

Budget: Support for the project.	**Evaluator**

Personnel cost will be considered if the applicant can demonstrate that the time and compensation is outside of normal work hours as agreed upon by the FPS. Personnel can be reimbursed through stipends, honorariums, or fee for service.

Any unused funds are to be returned to, or will become property of the Foundation. All materials purchased with grant funds become the property of the Fayetteville School District.

Generally, grants are awarded for one cycle. If funding is necessary for a multi-year or multi-cycle program what is your plan for sustaining the project beyond the grant period? *

Max Number of Words: 100

Have you requested funds and/or will you request funds from another source? *

○ Yes

○ No

If your answer is YES please explain.

Max Number of Words: 50

Can your project proceed with partial funding? *

○ Yes

○ No

Please explain why or why not.

Max Number of Words: 50

Will supplies and equipment requested in your budget be used in multiple buildings or off district property? If so, please explain. *

Address transporting, securing equipment and accessibility for students.

Max Number of Words: 25

Line Item: Explain how each item in the budget is related to a grant activity

Item 1 *

Cost per item *

$ [   ] . [   ]

Quantity *

Activity and/or use *   Number of items you need to purchase.

Sub Total   Describe how this item will be used to fulfill your program.

$ [   ] . [   ]

Item 2   Total cost of items requested. Example: 3 boxes pencils (# of items) x $1.00 (cost per item) = $3.00 (subtotal)

Cost per item

$ [   ] . [   ]

Quantity

Activity and/or use   Number of items you need to purchase.

Sub Total   Describe how this item will be used to fulfill your program.

$ [   ] . [   ]

Item 3   Total cost of items requested. Example: 3 boxes pencils (# of items) x $1.00 (cost per item) = $3.00 (subtotal)

[   ]

Cost per item

$ [   ] . [   ]

Quantity

[   ]

Activity and/or use   Number of items you need to purchase.

[   ]

Sub Total   Describe how this item will be used to fulfill your program.

$ [   ] . [   ]

Item 4   Total cost of items requested. Example: 3 boxes pencils (# of items) x $1.00 (cost per item) = $3.00 (subtotal)

[   ]

Cost per item

$ [   ] . [   ]

Quantity

[   ]

Activity and/or use   Number of items you need to purchase.

[   ]

Sub Total   Describe how this item will be used to fulfill your program.

$ [   ] . [   ]

Item 5   Total cost of items requested. Example: 3 boxes pencils (# of items) x $1.00 (cost per item) = $3.00 (subtotal)

[   ]

Cost per item

$ [   ] . [   ]

Quantity

[   ]

                                                                    Number of items you need to purchase.

Activity and/or use

Sub Total

Describe how this item will be used to fulfill your program.

$ [   ] . [   ]

Item 6

Total cost of items requested. Example: 3 boxes pencils (# of items) x $1.00 (cost per item) = $3.00 (subtotal)

Cost per item

$ [   ] . [   ]

Quantity

Activity and/or use

Number of items you need to purchase.

Sub Total

Describe how this item will be used to fulfill your program.

$ [   ] . [   ]

Item 7

Total cost of items requested. Example: 3 boxes pencils (# of items) x $1.00 (cost per item) = $3.00 (subtotal)

Cost per item

$ [   ] . [   ]

Quantity

Activity and/or use

Number of items you need to purchase.

Sub Total

Describe how this item will be used to fulfill your program.

$ [   ] . [   ]

Item 8   Total cost of items requested. Example: 3 boxes pencils (# of items) x $1.00 (cost per item) = $3.00 (subtotal)

[   ]

Cost per item

$ [   ] . [   ]

Quantity

[   ]

Activity and/or use   Number of items you need to purchase.

[   ]

Sub Total   Describe how this item will be used to fulfill your program.

$ [   ] . [   ]

Item 9   Total cost of items requested. Example: 3 boxes pencils (# of items) x $1.00 (cost per item) = $3.00 (subtotal)

[   ]

Cost per item

$ [   ] . [   ]

Quantity

[   ]

Activity and/or use   Number of items you need to purchase.

[   ]

Sub Total   Describe how this item will be used to fulfill your program.

$ [   ] . [   ]

Item 10   Total cost of items requested. Example: 3 boxes pencils (# of items) x $1.00 (cost per item) = $3.00 (subtotal)

[   ]

Cost per item

$ [   ] . [   ]

Quantity

[   ]

                                                Number of items you need to purchase.

Activity and/or use

[text box]

Sub Total   Describe how this item will be used to fulfill your program.

$ [   ] . [   ]

Tax: Total cost of items requested. Example: 3 boxes pencils (# of items) x $1.00 (cost per item) = $3.00 (subtotal)

$ [   ] . [   ]

Shipping:

$ [   ] . [   ]

For additional comments use the box below.

[text box]

Max Number of Words: 50

Request Amount:

$ [   ] . [   ]

(Max range: 25000.00)

If you need additional space for your budget proposal please attach a complete budget or any supporting information for your budget and project.

Select File [Choose File] No file selected
Maximum File Size: 10MB, Accepted file types: .pdf, .xls, .xlsx
No file attached

Grant Reviewers: Below are things to consider when reviewing the Budget section.   **Evaluator**

Both the project narrative and the budget should tell the same story. The budget should directly correlate with the project description.
- Did the line item budget coincide with the project description in the grant application?
- Is this a program that will require on-going funding? If so, did the applicant describe a plan for sustainability?
- Is the project cost-effective?

Comments   **Evaluator**

More Information Required

More Information

Your pre-qualification indicates that we need further information from you before you access the grant application. You will receive an email from the FPEF office within one business day with the information needed to proceed with your application.

FPEF will send you a form to complete and return before the application will become accessible.

Checklist

Checklist

Overall Quality: Quality, value, and benefit to the students, the District and the mission of the Fayetteville Public Education Foundation.   **Evaluator**

In an effort to maximize support for projects, FPEF may share your grant application with other funders, Foundations and/or funding sources. Check "Yes" below to show you understand. *

     ○ Yes

I have reviewed the grant guidelines and understand the requirements of this application, and if awarded, my responsibility as a grantee. *

     ○ Yes

Your supervisor must review your project and budget before submission. The submission of the application serves as your electronic signature and verifies that the grant proposal has been reviewed by your supervisor and will not interfere with the established curriculum and policies.

Electronic Signature *

     ○ By checking this box I understand and agree to the statement above

Please provide any comments you feel would need to be included in the grant contract.

Evaluator

The Recognition section is worth 5 points. Give your score in the box below.

Evaluator

(1 to 5)

The Need section is worth 15 points. Give your score in the box below

Evaluator

(1 to 15)

The Program Description section is worth 25 points. Give your score in the box below

Evaluator

(1 to 25)

The Impact and Evaluation section is worth 10 points. Give your score in the box below.

Evaluator

(1 to 10)

The Budget section is worth 15 points. Give your score in the box below. *

Evaluator

(1 to 15)

The Overall Quality section is worth a total of 30 points.

Evaluator

Did the project demonstrate innovative, pioneering, and transformative benefits for Fayetteville students? (1-15) *

Evaluator

(1 to 15)

Did the applicant demonstrate that the funds for the project were outside the Districts/Building budget? (1-15) *   **Evaluator**

(1 to 15)

Total Score   **Evaluator**